

SPOTLIGHT DANCE LLC

ENROLLMENT CONTRACT (8/1/17)

Please read this enrollment contract carefully, as these policies will be strictly followed and exceptions or changes cannot be made for any reason.

Tuition & Fees

- Dance Tuition is based on the dance year and **not by the class or month**. 9 equal payments are due at the first class of each month (September through May). Payments received after the 15th of the month will be assessed a \$10 late fee.
- Tuition payments for Pre-Dance and all other session-based classes must be paid in full at registration.
- The Registration Fee and Tuition Payment for all classes is due at the time of registration.
- There is no tuition proration or make-up classes for any missed days, holidays, rehearsals, inclement weather, or school vacations.
- If tuition is more than two weeks overdue, the student will only be allowed to observe class. If tuition is more than four weeks overdue the the student will not be able to enter the class.

Payment Methods

The preferred payment methods are cash or check, as they help keep tuition as low as possible. MasterCard, Visa and Discover are also accepted. Returned checks will be assessed a \$35 service charge. A receipt will be provided for all payments.

Termination of Enrollment

A written notice is required in order to terminate enrollment at Spotlight Dance. Verbal, telephone, fax, email, text, or other forms of electronic communication will not be accepted. The Termination Notice is available on our website or in the studio.

Refunds

A full refund will be given for any class that is cancelled due to low enrollment.

- Monthly Payments and the Registration Fee are not refundable.
- Pre-Dance, and Summer session payments are partially refundable. Any refund will be calculated based on the number of weeks remaining in the session. A fee of \$10 will be deducted from any credit balance for processing the refund.
- All refunds will be paid with by check within two weeks of notification of the termination of enrollment.
- Costume deposits, fees, and recital tickets are non-refundable.

Photo/Video Notification

By registering with Spotlight Dance I grant Spotlight Dance the right to use images, photos, and videos taken during class or other Spotlight Dance activities for promotional or advertising purposes. Example uses include, but are not limited to, the Spotlight Dance website, Spotlight Dance Facebook site, brochures, and advertisements.

Recital Information

An annual recital will be held at the end of the Dance Season at a local school. Participation in the recital is optional, and will require costume and recital fees for those choosing to participate. Pre-Dance students will have a small recital held in the classroom during their last scheduled class. Information about the annual recital will be sent home later in the year.

Initial: _____

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Lost or Stolen Items

Spotlight Dance will not be responsible for lost or stolen items of any kind.

Insurance

Spotlight Dance does not carry medical insurance for its students. It is required that all student's be covered by their own family insurance policies and if injury occurs, it is understood that the families own insurance policy is your only source of reimbursement.

Release of Liability

As a condition of acceptance in dance classes, I hereby covenant and agree to hold Spotlight Dance harmless and forever indemnify it, and its owners, and its agents from any and all liability arising from injuries which my child should sustain while on the premises occupied by Spotlight Dance or while attending Spotlight Dance activities such as parades, competitions, demonstrations, out of town trips, shows, etc.

Medical Emergency

The undersigned gives permission to Spotlight Dance, its owners and agents to seek medical treatment for the participant in the event they are not able to reach a parent or guardian or an emergency contact person.

Guidelines

Additional Procedures and Policies are outlined in the Studio Guidelines and Recital Guidelines.

Acknowledgement

- I have read the Studio Guidelines and accept all of the procedures and polices contained within. You may review a copy in the studio and/or download it from our website.
- I understand that no exceptions or changes may be to the Studio Guidelines or this Enrollment Contract by any instructor or staff member.
- Upon re-enrollment of the student listed below in subsequent classes, I understand and agree that the condition above will be applicable to such re-enrollment and binding on me without the necessity of completing another enrollment contract.
- I understand I am responsible for all tuition payments until I have provided Spotlight Dance with a termination notice and if myself or child(ren) participate in the Annual Recital I am responsible for all tuition payments.

Student Name(s): _____

PLEASE PRINT NAME(S)

Student/

Parent Name: _____

PLEASE PRINT NAME

Student/

Parent Signature: _____

Date: _____

(Parent must sign for any student under the age of 18)